

## Concurrent Enrollment Registration Checklist

### Concurrent Enrollment at a Participating High School Campus

#### ☐ STEP 1:

##### Apply to ACC and authorize the College Opportunity Fund (COF)

Go to [arapahoe.edu](http://arapahoe.edu), click **Apply Now**, and follow the process. You will need your SSN\* and residency information from a parent/guardian.

*\*Non-U.S. Citizens may also be eligible for college credit and must apply for ACC admissions online. SSN is not required to apply to ACC.*

- ✓ Select "Yes, Apply on my behalf" on the College Opportunity Fund section of the ACC application.\*\*

*\*\*If unable to apply for COF on ACC Admissions Application, students MUST apply through the [COF](#) Website*

- ✓ You will receive your ACC student ID number (S#) via email within 2-3 business days.



#### ☐ STEP 2:

##### Satisfy Prerequisite Requirements (see your high school Counselor)

➤ *Prerequisites may be the following:*

- Submit qualifying SAT or ACT scores
- Demonstrate success in certain high school math and English courses
- Take a college placement test at any of the ACC campuses or possibly at your high school

To schedule testing at an ACC Campus, call:  
Littleton:  
(303) 797-5993  
Castle Rock:  
(303) 660-3160  
Parker:  
(303) 734-4822

#### ☐ STEP 3:

##### Submit a Concurrent Enrollment College Agreement Form online

Go to [arapahoe.edu](http://arapahoe.edu) → Concurrent Enrollment

You cannot be enrolled for college credit without submitting this form in complete.

Incomplete or late forms will NOT be accepted.

#### ☐ STEP 4:

##### Log onto your myACC Student Portal



Activate your myACC at [arapahoe.edu](http://arapahoe.edu) using your S#

- Access to grades, student e-mail, transcripts, DegreeCheck, tech support, etc.

#### Questions?

[acc.ce@arapahoe.edu](mailto:acc.ce@arapahoe.edu)

303-797-5946



***\*\*Concurrent Enrollment college credit is subject to course and instructor approval and completion of all required registration steps by the majority of the class within the designated semester deadline. Courses may be subject to cancellation for CE college credit due to unforeseen changes\*\****